

IN THE COURT OF COMMON PLEAS OF FAIRFIELD COUNTY, OHIO

PROBATE DIVISION

TERRE L. VANDERVOORT, JUDGE

IN THE MATTER OF _____

CASE NO. _____

REQUEST FOR ISSUANCE OF SUMMONS IN CIVIL ACTION

[Civil Rules 4 through 4.6]

TO THE JUDGE AND EX-OFFICIO CLERK OF PROBATE COURT:

All defendants are to be served by certified mail except as requested below:
(Please indicate the type of service requested or whether a waiver will be obtained)

Two columns of horizontal lines for providing details on service requests.

Is service by publication required? [] Yes [] No

Civil Rules 4.4 and 73(C) require that if any address is unknown then publication be made once each week for six consecutive weeks. If publication is required, attach Affidavit pursuant to Civil Rule 4.4.

Attorney for Applicant

Applicant's Signature

Typed or Printed Name

Typed or Printed Name

Address

Address

City State Zip

City State Zip

Telephone Number (include area code)

Telephone Number (include area code)

Attorney Registration No. _____